

FORT DRUM OUTDOOR RECREATION SUPPORT & FACILITY RESERVATION FORM

POINT OF CONTACT FOR THIS REQUEST:

Name : _____ Unit: _____

Phone Number: _____ Email: _____

WHAT IS YOUR REQUEST IN SUPPORT OF:

____ Family Readiness Group ____ Unit Organizational Day ____ Private Organization
____ Personal Use / Birthday Party ____ WAQ ____ Unit Training

DATE and TIME of EVENT: MONTH: _____ DAY: _____

FROM: _____ TO: _____ (Do not forget setup and tear down time)

WHAT FACILITY OR SUPPORT ARE YOU REQUESTING?

____ Dirty Harry's ____ Bus Support ____ Vans ____ Org Day Packages

If reserving Org Day Package, indicate which package:

____ Remington Pond ____ Dirty Harry's ____ Monti ____ Magrath

____ I understand if granted permission to rent facility, I assume responsibility for all guests who attend my event.

____ I understand all org day packages are to be returned cleaned and serviceable.

____ I understand a unit police call is conducted. Trash receptacles are emptied prior to departure.

____ I acknowledge that there is a \$175.00 security deposit for Dirty Harry's. Security deposit is refundable upon proper clean up.

Signature

Date

For Office Use Only

Received by: _____

Date: _____

QUESTIONS? CONTACT: Mr. Kevin Smith at 315-772-4010 / lloyd.k.smith.naf@mail.mil