

# MONTI PHYSICAL FITNESS CENTER

## FACILITY RESERVATION FORM



### Point of Contact

Name: \_\_\_\_\_

Unit: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### What is your request in support of?

\_\_\_\_\_ Family Readiness Group

\_\_\_\_\_ Unit Organizational Day

\_\_\_\_\_ Private Organization

\_\_\_\_\_ COC/COR

\_\_\_\_\_ Personal Use/Birthday Party

\_\_\_\_\_ Unit Training

### Date and Time of Event

Month: \_\_\_\_\_ Day: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

(Remember to include time for setup and tear down)

### What facilities are you requesting?

\_\_\_\_\_ Pavilion #1

\_\_\_\_\_ Pavilion #2

\_\_\_\_\_ Pavilion #3

\_\_\_\_\_ Pool

\_\_\_\_\_ Field #1

\_\_\_\_\_ Field #2

\_\_\_\_\_ Field #3

\_\_\_\_\_ MPR 3

\_\_\_\_\_ MPR 4

\_\_\_\_\_ Basketball Courts

### Please read and initial each line item below:

\_\_\_\_\_ G3 Chief of Training Mr. Ricardo Medeiros is the approving authority for any gymnasium request, i.e., pre-deployment briefings.

\_\_\_\_\_ I understand if granted permission, it is my responsibility to ensure all AR 215-1 fitness facility policies remain in effect. Children 12 and under are not authorized to use cardio equipment, weight equipment, or saunas.

\_\_\_\_\_ It is my responsibility to provide **mat tape** to secure the blue floor covering. 100 MPH tape / Duct Tape is not authorized on the covering.

\_\_\_\_\_ Unit police call is conducted. Trash receptacles are emptied prior to departure.

\_\_\_\_\_ I acknowledge that there is a \$25 rental fee for pavilions use, plus a \$25 clean up fee for pavilions left uncleaned.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For Office Use Only:

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Questions may be addressed to Mr. Kevin Smith at 315-772-4806 or lloyd.k.smith.naf@mail.mil

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